

WYLIE NORTHEAST SPECIAL UTILITY DISTRICT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS

Monday July 11, 2022 at 4:30 p.m.
745 Parker Rd., Wylie, Texas 75098

2022
Jimmy C. Beach

2023
Ron Dawes
Jason West

2024
Clinton L. Davis
Lance Ainsworth

REGULAR MINUTES

1. **Call Meeting to order.** Vice President Clint Davis called the meeting to order at 4:35 p.m. and determined that a quorum was present to conduct business. Directors present: Clint Davis, Ron Dawes, Lance Ainsworth and Jason West. Absent: Jimmy Beach. Staff present: Amanda Horst, Business Manager and Chester Adams, General Manager. Absent: None. Consultant Staff Present: James Wilson, Attorney; Eddy Daniel, Engineer
2. **Determine if a quorum is present to conduct business.** A quorum was present to conduct business.
3. **Consent Items: Approved**
(All matters listed as consent items are considered routine and shall be enacted without comment by one motion. Upon request by a director, any item may be removed from the Consent Agenda to be considered separately.)
 - Approval of April and May Financials.
 - Approval of the minutes of the Regular Meeting May 9, 2022.
4. **Staff Reports:**
 - **Legal update** – None
 - **General Manager Report** – Chester began with our water loss for last month and said that we were at 3%. Next he informed the board that Park Boulevard construction was in progress. He next stated that the Consumer Confidence Report was on the webpage now and notice had been printed on the most recent water bill. Finally he said that he bids for Parker Road waterline relocation were on the agenda and we would discuss that when we came to it.
 - **Business Manager Report** – Amanda stated that she had made initial contact with Collin County for contracting with them for our November General Election. Then, she said that she had been busy calculating the increase in cost across the board with inflation. The rest of her information would also be covered on the agenda.
 - **President's Review** – Information was sent, but President was absent.
5. **Public Comment on non-agenda items.** None
6. **Old Business: None**

7. ***New Business:***

- a. ***Discussion / Action on Resolution No. 2022-06R approving the annual Banking and Investment policy for Wylie Northeast Special Utility District.***

Amanda Horst explained that this is an annual review of a standing district policy and that according to James Wilson, there were not any significant changes this year. James Wilson confirmed that the laws pertaining to the policy did not change in a manner that called for any changes and therefore, we had no changes.

Motion made by Lance Ainsworth to adopt Resolution No. 2022-06R approving the annual Banking and Investment policy for Wylie Northeast Special Utility District. Seconded by Jason West. All others in favor, motion carried.

- b. ***Discussion / Action to possibly accept a proposal bid for the Parker Road waterline relocation.***

Eddy Daniel began by explaining to the board what a difficult time they are having getting bids for construction jobs right now. He said that times truly are unprecedented in that inflation and the rise and volatility in the market has made it very difficult for contractors to bid jobs and feel comfortable with numbers. Furthermore, he continued, that the low bid that was acceptable had his numbers skewed where there was too much in one item, but that it could be adjusted and accepted by the board. He also stated that there was another bid that the board could look at as an option, but it did not have the timeline of completion as quickly as the low bid that needed to adjust line items.

The engineer recommended that the district award the bid to Wilson Contractor Services, Denton, Texas, in the amount of \$4,175,951.14.

After discussion among board members, attorney and engineer the following motion was made:

Motion made by Jason West that we award the bid to Wilson Contractor Services, contingent on adjusted breakdown of line items being returned to and approved by engineer, but the same bottom line amount of \$4,175,951.14. We also authorize Chester Adams to sign the associated change order approval. Seconded by Lance Ainsworth. All others in favor, motion carried.

8. ***Executive Session: (5:40)***

The board recessed into Executive Session to discuss a 3% cost of living salary increase for its employees.

9. ***Reconvene into Regular session and possibly take action on Executive Session. (5:48)***

Motion made by Lance Ainsworth to approve the 3% increase for employees. Seconded by Ron Dawes. All others in favor, motion carried.

10. ***Future Agenda Items.***

- Bond options for construction on Parker Road
- Election Contract

11. ***Adjournment. 5:52 p.m.***

Witness my hand this *Seth* day of *August*, 2022.


Lance Ainsworth, Board Secretary


Jimmy C. Beach, President





July 11, 2022

Mr. Chester Adams, General Manager & Board of Directors
Wylie Northeast Special Utility District
745 Parker Rd.
Wylie, Texas 75098

Re: FM 2514 Waterline Relocation Project

Mr. Adams,

Bids were received for the above referenced project at 10:00 A.M. on June 23, 2022. The project is for the relocation of existing waterlines due to the widening of FM 2514 by the Texas Department of Transportation.

Seven (7) bids were received for this project. The lowest bid was submitted by Cald & A Consulting Company, Killeen, Texas, however, we have removed their bid from consideration due to irregularities with the bid prices.

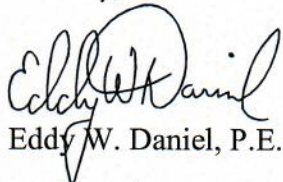
The next lowest bidder was Wilson Contractor Services, Denton, Texas, in the amount of \$4,175,951.14 and a Bid Bond was submitted with the bid form.

Our firm has worked with Wilson Contractor Services in the past and we believe they have the equipment, experience and financial stability necessary to successfully complete the project.

It is the recommendation of Dunaway | DBI for Wylie Northeast Special Utility District to award the bid for the FM 2514 Waterline Relocation Project to Wilson Contractor Services.

Please let me know if you should have any questions or need additional information.

Sincerely,



Eddy W. Daniel, P.E.