

# Wylie Northeast Special Utility District

745 Parker Rd. / P.O. Box 1029

Wylie, TX 75098

Ph. 972-442-2075 Fax. 972-429-9413

## EMPLOYMENT APPLICATION

It is the policy of Wylie Northeast Special Utility District to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental handicap or veteran status.

Note: Please print your answers in blue or black ink. An illegible application may preclude you from consideration.

Position applying for: \_\_\_\_\_

### PERSONAL INFORMATION

\_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Current Address City State Zip Code

\_\_\_\_\_  
Permanent Address if different from above

Telephone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security # \_\_\_\_\_ Driver's License # and Type \_\_\_\_\_ State \_\_\_\_\_

Have you had any automobile accidents during the past three years? Yes No If yes, how many? \_\_\_\_\_

Have you had any moving violations in the past three years? Yes No If yes, how many? \_\_\_\_\_

Have you ever been convicted of a criminal offense? Yes No

If yes, please explain nature of offense(s) and give date of occurrence(s) and type(s) of rehabilitation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am an U.S. Citizen or otherwise authorized to work in the United States on an unrestricted basis: Yes No

If applicable, please list your visa type, visa number and expiration: \_\_\_\_\_

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First Name

Middle Initial

Last Name

**EMPLOYMENT HISTORY**

Begin with present or most recent employer.

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: \_\_\_\_\_

Duties: \_\_\_\_\_  
\_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRIOR EMPLOYMENT**

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: \_\_\_\_\_

Duties: \_\_\_\_\_  
\_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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First Name

Middle Initial

Last Name

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_

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First Name

Middle Initial

Last Name

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

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Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_

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Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

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Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_

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First Name

Middle Initial

Last Name

## EDUCATION

### High School

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Name and Address

Did you graduate? Yes No Attended from \_\_\_\_\_ to \_\_\_\_\_

If you did not graduate, did you receive your GED? Yes No

Special honors or awards: \_\_\_\_\_

### Technical or Vocational School

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Name and Address

Did you graduate? Yes No Attended from \_\_\_\_\_ to \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

### College or University

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Name and Address

Did you graduate? Yes No Attended from \_\_\_\_\_ to \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

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First Name

Middle Initial

Last Name

**POSITION INFORMATION**

***Position Specifications***

Position applying for: \_\_\_\_\_

How did you hear about this job? \_\_\_\_\_

What hours are you willing to work? \_\_\_\_\_

Would you be able to work weekends?      Yes      No

Are you willing to travel for the job?      Yes      No

When would you be able to start? \_\_\_\_\_

Desired salary: \_\_\_\_\_ per \_\_\_\_\_

**SKILLS**

Please describe any skills you have in the following areas:

Computer:

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License or Certifications:

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Other:

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License Type and Level	License Number	Exp. Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

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*Signature of Applicant*

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*Date*